

DELEGATES GUIDELINES

CHAPERON

Revised March 4, 2009

The following are some guidelines we believe will be an asset to the conduct of your youth who are preparing to attend the Congress; traveling to and from the Congress, and while attending the Congress.

I. HOME

These guidelines shall be placed in the hands of Pastors, Churches, Chaperons, and Parents in order that everyone involved with the children may be educated on what is expected of the children at the Congress Session.

A. The guidelines will be printed on a different color sheet and mailed to all churches on the same roster.

B. Parents should get as much information as possible about the location of the Congress, including the street address and telephone number of the host church.

II. CHURCH

Only youth who are members and attend their local church will be selected as delegates. The conduct of such youth should be exemplary of their home church.

The Youth Director or Lead Chaperon should conduct a brief seminar or counseling period with the parents and youth to remind the youth of where they are going, the purpose of these guidelines, and the fact that they will be representing their HOME and their CHURCH.

III. PASTOR

The Pastor should have a record of those attending the Congress. The Pastor should remind the youth of how they should conduct themselves, and, also remind the chaperons of their obligations.

A. Each Pastor is encouraged to hold prayer for the Congress and the delegates that will be attending. We feel this will remind them of the religious nature of the Congress and the need for God to be with them while they are away.

B. Pastors, please be sure your delegates are properly chaperoned.

C. Delegates should be informed to wait at designated areas where classes are held. If necessary, the chaperon will attend classes with the delegates, or the chaperons will be dismissed five minutes early from their classes. (Chaperons will notify the instructor that they must leave five minutes early.)

D. The primary duty of the chaperons will be to provide proper supervision of the delegates AT ALL TIMES. The age of each chaperon should be 21 years and older (Discretion is left to the Pastor when recommending a younger chaperon).

IV. TRAVELING

Children traveling to the Congress should be under the guidance of the Pastor, Chaperon or another responsible adult at all times. Stay together as a group. Youth should also be reminded of their conduct in and around fast food restaurants as they stop to dine or refresh. Bus/Van Drivers should be informed of the number of children onboard and of the chaperon in charge. Please remember to wear your seatbelts.

V. DELEGATION TO CHAPERON RATIO

The number of youth in attendance at the Congress has increased each year. In order to provide adequate and proper supervision of the youth, churches are to send a minimum of one (1) chaperon for every seven (7) delegates of the same sex. In the event a delegate becomes sick, a second chaperon will be available without jeopardizing the proper supervision for the remaining delegates. However, for mixed delegates, please try to provide one chaperon per 1 -5 girls and one chaperon per 1-5 boys.

A. MEDICATION/MEDICAL EMERGENCIES:

If any child is on medication, the parent or guardian should send the medication, along with directions for dosage to Congress. The church should also have a release form authorizing the chaperon to take the child to an Emergency Room in the event any child becomes ill. The church should have Emergency Room preference information in the event any child becomes ill. The church should have reliable Emergency contact(s) for each child attending the Congress.

B. CURFEW: If you are not attending the late night service you should be in your room by 10:00 P.M. Delegates attending the late night service should be in the company of a chaperon. Chaperons should not attend late night service unless they are certain assigned delegates are chaperoned.

-Select a lead chaperon for each motel/hotel

-Assign other chaperons for each motel/hotel (to report to lead chaperon)

-Lead chaperon reports to chair and /or assistant chair of chaperons

C. CONTENTS IN ROOM: Chaperons need to check and verify the condition of rooms upon check-in. Please do not misplace, break or misuse items in any room. Notify hotel/motel office if a bar is in the room and have it removed. Chaperons will be responsible for monitoring phone calls made on the hotel/motel phones.

D. CHAPERONS: Make sure doors are locked at all times, when in or out of the room. Keep your Key with you at all times.

E. AUDIO/VIDEO EQUIPMENT: Under the discretion and supervision of the chaperons.

F. CARDS: Playing cards are not allowed at the Congress. UNO cards are acceptable.

G. PERSONAL CARS: Anyone driving cars should not park in any restricted area. Your car will be towed away. Cars should be registered with your room if staying in a motel or hotel.

VI. ELEVATORS When using elevators at various places, please be careful at all times. An elevator can transport only a designated number of people. Do not play on the elevators.

VII. RECREATION

THE INDIVIDUAL CHURCHES, PASTORS, YOUTH DIRECTORS, AND CHAPERONS SHOULD PROVIDE PLANNED RECREATIONAL ACTIVITIES.

-Swimming allowed only with lifeguard on duty and with supervision of assigned church chaperon at anytime for those seventeen (17) and under.

- One “whole” piece swimwear for girls (no bikini, no thongs), all midriffs must be covered

-No “Speedo-type” swimwear for boys

VIII. SHOPPING

While shopping, remember shoplifters will be PROSECUTED! Know the people with whom you plan to shop. Each group will be accompanied by a chaperon at all times.

IX. CLASSES

Class periods are from 8:00 A.M. – 9:45 A.M. and 2:00 P.M. – 3:45 P.M. Students who do not attend class will be reported to the Chairman of the Chaperon Committee or other officials of the Congress. Chaperons and delegates should know the whereabouts of each other at all times.

ALL DELEGATES (YOUTH AND ADULTS) SHOULD REMAIN IN SERVICE (GENERAL ASSEMBLY) UNTIL THE BENEDICTION IS GIVEN.

CELL PHONES, IPODS, MP3S, etc.:

-Cell phones will not be used during classes or during any worship service

-No texting during classes or during any worship service

-No listening to I pods, MP3s, etc. during classes or during service

X. DRESS CODE FOR ALL DELEGATES

The following dress will be observed by all Youth attending the Congress.

▲ Casual days will be: Monday, Wednesday and Friday

▲ Dress days will be: Tuesday and Thursday

GIRLS:

Youth Rally Day: -White attire

Acceptable dress for Casual Days (Monday, Wednesday, Friday):

-Knee length skirts, dress, jumper, pants, jeans or khaki

-Hosiery or socks (optional)

Unacceptable dress for Casual Days:

-Spaghetti strap, tube, mid-drift and/or halter tops

-T-shirts with commercial ads - (Name of church & religious message is okay)

- Shorts, jeans with holes, sagging pants or jeans are not allowed

- Flip-flops, house shoes

- Bikini or almost bikini (swim wear)

BOYS:

Youth Rally Day: -White shirt, tie and dark pants

Acceptable dress for Casual Days (Monday, Wednesday, Friday):

- Well-fitting pants, jeans or khaki with belts (must be worn on waist)
- Dress shirt, polo shirt, and banded neck shirt
- All shirts must be tucked inside of pants

Unacceptable dress for Casual Days:

- T-Shirts with commercial ads
(Church name & religious message okay)
- Basis T-shirts and A frame T-shirts
- Shorts, Jeans with holes, sagging pants or jeans are not allowed
- No doo-rags, stocking caps, hats backward (no hats on in the building)
- Flip flops, house shoes
- No earrings

Proper Dress during classes and worship service is a must. This particular guideline is very important for many reasons; therefore, we are asking Pastors, Youth Directors, and Chaperons to encourage delegates to be obedient.

XI. PROHIBITED SUBSTANCES

ILLEGAL DRUGS AND ALCOHOLIC BEVERAGES ARE NOT ALLOWED AT THE CONGRESS OR IN THE HOTEL/MOTEL ROOMS BY ANYONE AT ANYTIME!!

XII. CONGRESS OFFICIALS

This list consists of the names of only a few of the Congress Officials. We feel it is very important that the delegates know all Congress Officials.



DELEGATES: Your cooperation and obedience in following these guidelines will enhance the fellowship of our Congress, and will be appreciated by the Chaperon Committee.

Badges will identify chaperons. Delegates will respect and obey ALL CHAPERONS.